

# **SEBASTICOOK LAKE ASSOCIATION**

## **BYLAWS**

### **ARTICLE 1 Name and Purpose**

#### **Section I**

**The Name of this organization shall be "THE SEBASTICOOK LAKE ASSOCIATION".**

#### **Section II**

**The Purpose of the association is to improve, protect and to promote the environmental health and physical beauty of Lake Sebasticook and its shoreland.**

### **ARTICLE II Membership**

#### **Section I**

**Any person interested in the purpose of the Association shall be eligible for membership,**

**Any individual, family (husband-wife-minor children), organization or business may apply for membership in the Association.**

#### **Section II**

**Each member shall pay membership dues annually which are determined by vote of the Association.**

#### **Section III**

**Each member shall be entitled to one vote on each matter submitted by the Board of Directors providing such member is current with Association dues and obligations.**



## ARTICLE III Officers

### Section I

The principal officers of the Association shall consist of President, Vice-President, Secretary and a Treasurer who shall also be Members of the Board of Directors of the Association. These officers shall serve for a term of two years and shall be elected at the annual membership meeting.

### Section II

The President shall preside at all meetings of the Association and the Board of Directors and perform all the duties incident to this office. The President shall, subject to approval of the Board of Directors, appoint all committees and shall be an ex-officio member of all committees. The President shall be elected bi-annually at the annual meeting.

The President shall appoint a nominating committee whose duties it shall be to nominate, from the membership of the Association, persons who will serve two (2) year terms on the Board of Directors. The nominating committee shall file a list of nominees recommended with the Secretary. Other nominations may be made by members from the floor or by filing the names of the nominees with the Secretary.

### Section III

The Vice President shall preside in the absence of the President and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. In the absence of both President and Vice President, a member of the Board of Directors shall be chosen to preside temporarily.

### Section IV

Secretary: The Secretary shall keep a record of the business transacted at all meetings of the Board of Directors and of the membership in appropriate books, keep a roll of the members of the Association with their mailing addresses, shall issue notice of all meetings of the Board of Directors and of the members, when so directed by the President, and shall handle all the correspondence of the Association.

### Section V

Treasurer: The Treasurer shall receive all money due the Association from whatever source, make all disbursements, submit a report of the same, and make a report of the financial condition of the Association at the annual meeting of the members. The Treasurer shall report to the Board of Directors at any time he/she



may be requested to do so. The President shall be an alternate signatory on the Association payments.

#### **ARTICLE IV Board of Directors**

##### **Section I**

The Board of Directors shall consist of 6 members in addition to the officers of the Lake Association. The President of the Association shall preside over the meetings. A quorum shall be six (6) members of the Board.

##### **Section II**

It shall be the duty of the Board of Directors to govern the Association and to consider, advise and decide on issues brought before them in the best interest of the Association. The Board of Directors shall meet at least four times per year to consider all matters brought before the Board. All such issues shall be decided by a two third (2/3) vote of the Board of Directors.

##### **Section III**

Any member of the Board of Directors who fails to attend more than two (2) consecutive meetings may be removed from office at the discretion of the Board.

#### **ARTICLE V Meetings**

##### **Section I**

The annual meeting of the Association shall be held in July of each year. Seven (7) days notice as to the time and place, as determined by the Board of Directors, shall be given in writing by the Secretary to all members. Special meetings of the Association may be called by the President, by written request of four (4) Directors, or by petition of fifteen (15) members. Advance notice of at least seventy-two (72) hours prior to a special meeting shall be provided in writing to each member by the Secretary. Business conducted at any special meeting shall be limited to that announced in the meeting notice. Special meetings of the Board of Directors shall be called by the President or by written request of three (3) Board members. Written or telephone notice of all meetings of the Board of Directors shall be given by the Secretary to each Director at least five (5) days before date fixed for such meeting. All issues shall be decided by a majority of those voting on the issue at any annual meeting.

##### **Section II**

A quorum for an annual meeting shall be a minimum of thirty (30) members of good standing as provided in Article Two (II) of the Bylaws.



## ARTICLE VI

### Section I

**Roberts' "Rules of Order" shall be the parliamentary guide and shall govern the proceedings of the Association, The Board of Directors and the Committees when not in conflict with the specific provisions of these By-Laws.**